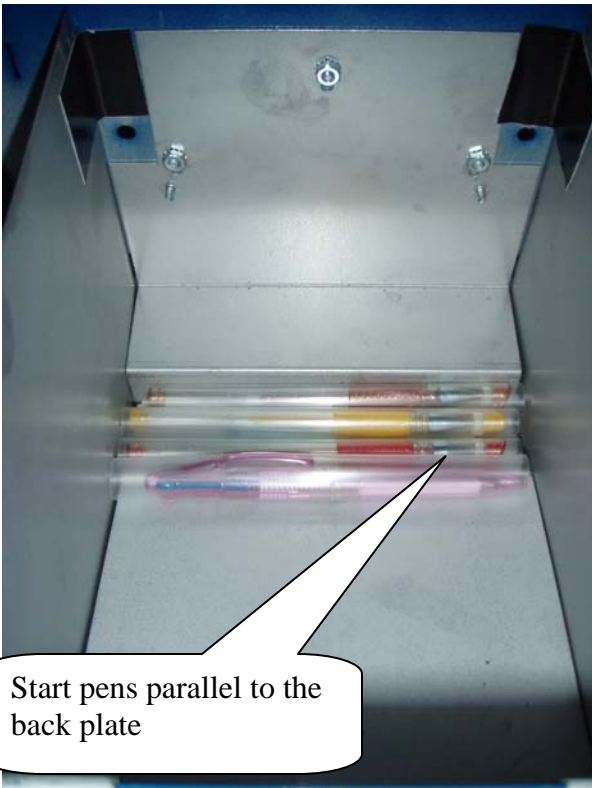


DO NOT REMOVE tape inside machine.

Pen Machine Loading

1. When loading pens place pens parallel to back of the machine. Make sure none of the pens are crooked.
2. Fill machine to 1 inch below top of pen dispenser.



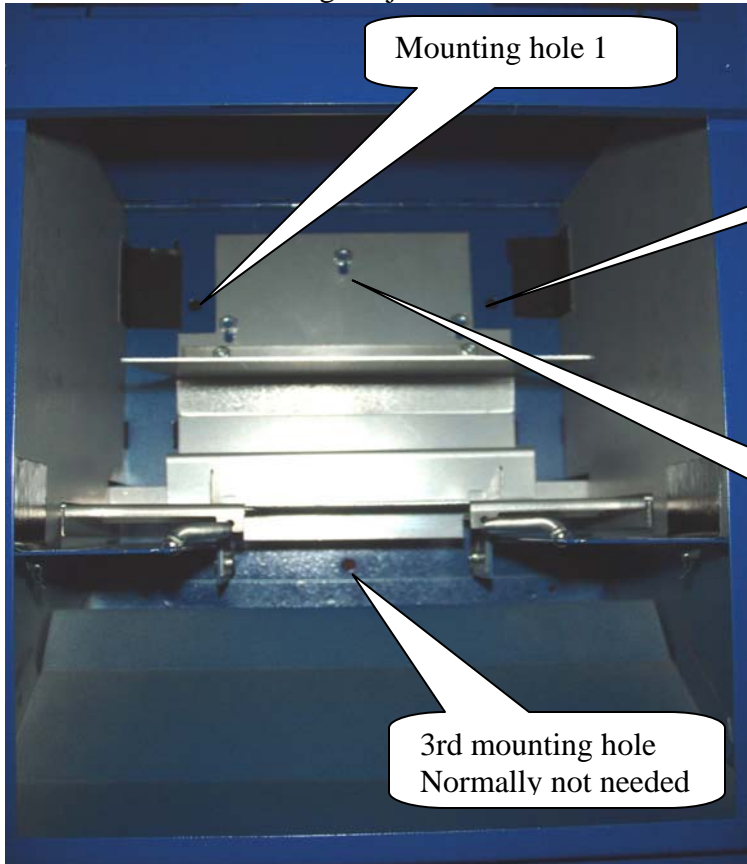
Pen machine will continue to accept coins when empty.
Check pen machine daily, pens will go quickly in the beginning weeks.

Coin tray will fit between sides of pencil machine shown below.
If coin tray is placed backwards or crooked coin shoot will hang up on tray.



Mounting Pen Machine to wall.

Picture below shows front cover and coin tray remove for better viewing.
DO NOT loosen or change adjustment screws on inside back wall of machine.



DO NOT LOOSEN OR REMOVE THESE SCREWS.
If plate is moved pens will not dispense properly.

Holes 1 and 2 are sufficient for mounting to wall.